**Mason County Cemetery District One, Regular Meeting, May 17, 2021**

Commissioner Ken VanBuskirk called the meeting to order at 4:15 PM at the HUB Center for seniors in Belfair, WA. Commissioner Debra Braz, and Clerk Sharon Hankinson were in attendance. Commissioner Jill Loudin and Assistant Clerk Paula Grande were excused. Masks were worn and COVID 19 guidelines for social distancing were observed.

The minutes for the April 19, 2021 Meeting were read. Debra moved to approve the minutes as read. Ken seconded and the motion passed.

The April treasurer’s report read $38,352.60 in the expense fund and $52,000.00 in the investment fund. Total revenue for April was $9,364.41.

Debra moved to accept the treasurer’s report. Ken seconded and the motion passed.

Vouchers were presented as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **May 2021 Vouchers** |  | **Cemetery District #1** |
| **Invoice** | **Invoice Date** | **Invoice Description** | **Amount** | **Name** |
| 2021-16 | 05/17/21 | April Landscaping | 500.00 | HERNANDEZ LANDSCAPING |
| 2021-17 | 05/17/21 | 04/07/21-05/07/21 | 54.11 | PUD #3 |
| 2021-18 | 05/17/21 | Meeting Room Rental | 40.00 | The HUB Center for Seniors |
|  |  |  |  | Faith in Action West Sound |
| 2021-19 | 05/17/21 | Disposal of 14'boat&trailer | 651.00 | Wrecking LLC dba Linden Salvage |
|  |  | full of garbage |  |  |
| 2021-20 | 05/17/21 | Liability Insurance | 505.00 | Farmers Insurance |
|  |  |  |  |  |
| **Total for submitted vouchers** | |  | **1750.11** |  |

Debra made a motion to pay the vouchers. Ken seconded and the motion passed.

**Correspondence/Communication:**

* Sharon reported that she had completed our cemetery audit for the State Auditor with the help of Debra.
* Ken phoned Mike Abney to find out if he was planning to come to the meeting. He said he did not need to come, he just wanted to make sure it was okay to place the flags for Memorial Day.

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**Unfinished Business:**

* Ken asked Sharon if she could get the information boxes up with copies of the regulations before the American Legion volunteers come to put up flags for the veterans.

* Ken talked about the estimates for the roof replacement on the gazebo from Ron’s Roof Repair. The composition roof would come with a 30 year life and the metal would have a 50 year life. They would both have a 5 year warranty on the labor. Estimate for the composition roof is approximately $5,000.00 and the metal is approximately $8,000.00. Ken and Debra discussed the pros and cons. Ken made a motion to go with the composition roof. Debra seconded it and it passed.
* Debra asked if there was any new news about the dead tree next to the cemetery. Sharon said there was none yet.

**New Business:**

None

Next meeting will be at 4PM June 21 at the HUB.

Debra moved to adjourn. Ken seconded the motion. The meeting was adjourned at 4:35PM.

**Commissioners:**

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**Clerk**