**Mason County Cemetery District One, Regular Meeting, April 18, 2022**

Commissioner Jill Satran-Loudin called the meeting to order at 4:10 PM at the HUB Center for seniors in Belfair, WA. Commissioner Ken VanBuskirk, Commissioner Debra Braz , and Clerk Sharon Hankinson, were in attendance. Assistant Clerk Paula Grande was excused. The minutes of the March 21, 2022, meeting were read. Jill moved to accept the minutes as read. Debra seconded and the motion passed.

The March treasurer’s report read $27,419.34 in the expense fund and $72,000.00 in the investment fund. Total revenue for March was $2,902.34.

Ken moved to accept the treasurer’s report. Jill seconded and the motion passed.

Vouchers were presented as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2022-14 | 04/18/22 | 03/08/22-04/06/22 | 56.92 | PUD #3 |
| 2022-15 | 04/18/22 | March Landscaping | 280.00 | HERNANDEZ LANDSCAPING |
| 2022-16 | 04/18/22 | Meeting Room Rental | 40.00 | The HUB Center for Seniors |
|  |  |  |  | Faith in Action West Sound |
| 2022-17 | 04/18/22 | WA St. Unemployment Ins | 31.56 | EMPLOYMENT SECURITY DEPT |
| 2022-18 | 04/18/22 | WA St. L & I | 14.35 | Dept. of Labor & Industries |

**Total submitted for vouchers: 422.83**

Ken made a motion the vouchers be paid. Debbie seconded and the motion passed.

**Correspondence/Communication:**

* Sharon informed the commissioners of Paige Hansen’s retirement from the Auditor’s Office Financial Services. Sharon sent a card from the cemetery thanking her for her service and received a very nice thank you card in return.

**Unfinished Business:**

* Sharon will be mailing letters out to lot owners about compliance with the regulations.
* Sharon completed the 2022 Census of Governments Survey of Public Employment & Payroll for Special Districts and Local Agencies online.

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**New Business:**

* Ken let the other commissioners know about the little roof over the Irene B Davis sign in the new section that blew over in a recent windstorm. He and Sharon looked at the damage. It was suggested we ask Hernandez Landscaping, (our grounds maintenance company) if they could replace the posts and put the roof back up. Ken said he would take the sign to his house and clean it up and possibly put a new coat of finish on it. It was agreed to ask Hernandez if he could repair it.
* Debra might be out of town for the next meeting. She put Sharon in charge of the key to open the meeting room in case she’s not back.

Ken moved to adjourn. Jill seconded the motion. The meeting was adjourned at 4:23PM.

Next meeting May 16, 2022, at the HUB

**Commissioners:**

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**Clerk**