**Mason County Cemetery District One, Regular Meeting, October 17, 2022**

Commissioner Jill Satran Loudin called the meeting to order at 4:08 PM at the HUB Center for seniors in Belfair, WA. Commissioner Debra Braz, Commissioner Ken VanBuskirk, and Clerk Sharon Hankinson were in attendance. Assistant Clerk Paula Grande was excused. The minutes of the September 19, 2022, meeting were read. Ken moved to accept the minutes as read. Jill seconded and the motion passed.

The September treasurer’s report read $36,665.03 in the expense fund and $72,000.00 in the investment fund. Total revenue for September was $808.54.

Ken moved to accept the treasurer’s report. Debra seconded and the motion passed.

Vouchers were presented as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2022-40 | 10/17/22 | 09/05/22-10/06/22 | 63.05 | PUD #3 |
| 2022-41 | 10/17/22 | September Landscaping | 500.00 | HERNANDEZ LANDSCAPING |
| 2022-42 | 10/17/22 | Meeting Room Rental | 40.00 | The HUB Center for Seniors |
| 2022-43 | 10/17/22 | Final payment-Survey | 1700.00 | Turnbow Land Surveying, PLLC |
| 2022-44 | 10/17/22 | WA St. Unemployment Ins | 16.68 | EMPLOYMENT SECURITY DEPT |
| 2022-45 | | 10/17/22 | WA St. L & I | 14.35 |

|  |  |
| --- | --- |
| **Total for submitted vouchers** | **2334.08** |

Ken made a motion the vouchers be paid. Jill seconded and the motion passed.

**Correspondence/Communication:**

* Jewelissa Lowe from the Evergreen Garden Club sent an email asking about location of past presidents of their club. They had been to the cemetery and had some ideas about cleaning up and sprucing up the grounds. They wanted permission from the commissioners. Sharon will meet with her and walk the cemetery with her. Sharon will be present when they are at the cemetery if she is available on the day they choose.
* The Mason County Treasurer mailed information for us to use in completing the 2023 budget.
* The Mason County Auditor sent us the form to fill out and return with our finalized budget.

**Unfinished Business:**

Ken brought up the expansion. He has been asking questions of the county. The County is planning to log above the cemetery’s section 5. He talked to Loretta Swanson from Public Works. He spoke with Kell Rowen from Mason County Development to ask about permits for

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clearing, grading, etc. He will meet with her on Thursday. Sharon will be there also. Ken talked about the need to work up a plan with estimates for the cost of clearing and putting in water lines and access lanes.

**New Business:**

* Sharon brought preliminary budget numbers for the commissioners to look over and discuss. The plan for the clearing and expanding the cemetery to open up the use of section 5 was considered when discussing the budget.

Next meeting November 21, 2022, at the HUB. We will hold the budget meeting at 4PM with the regular meeting to follow

Ken moved to adjourn. Debra seconded the motion. The meeting was adjourned at 4:45 PM.

**Commissioners:**

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**Clerk**

October 20, 2022

Kell Rowen from Mason County Development met with Commissioner Ken VanBuskirk and Clerk Sharon Hankinson in the parking lot next to Twin Firs #5 of the cemetery. Ken and Kell discussed whether we would need a grading permit. It would be based on cubic yards of dirt moved.

Temporary stormwater construction was discussed. Water lines were discussed. Possibly Environmental Health would need to be contacted regarding the water lines.

Kell gave Ken the names of Trish Woolette and Loretta as persons to contact at the county level.