**Mason County Cemetery District One, Regular Meeting, May 16, 2022**

Commissioner Debra Braz called the meeting to order at 4:05 PM at the HUB Center for seniors in Belfair, WA. Commissioner Ken VanBuskirk, , and Clerk Sharon Hankinson, were in attendance. Commissioner Jill satran Loudin and Assistant Clerk Paula Grande were excused. The minutes of the April 18, 2022, meeting were read. Ken moved to accept the minutes as read. Debra seconded and the motion passed.

The March treasurer’s report read $35,744.15 in the expense fund and $72,000.00 in the investment fund. Total revenue for April was $8,747.64.

Debra moved to accept the treasurer’s report. Ken seconded and the motion passed.

Vouchers were presented as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2022-19 | 05/16/22 | 04/06/22-05/05/22 | 56.92  | PUD #3 |
| 2022-20 | 05/16/22 | April Landscaping | 500.00  | HERNANDEZ LANDSCAPING |
| 2022-21 | 05/16/22 | Meeting Room Rental | 40.00  | The HUB Center for Seniors |
|  |  |  |  |  Faith in Action West Sound |
| 2022-22 | 05/16/22 | Liability Insurance | 505.00  | Farmers Insurance |
|  |  |  |  |  |

**Total submitted for vouchers: 1101.92**

Ken made a motion the vouchers be paid. Debbie seconded and the motion passed.

 **Correspondence/Communication:**

* Sharon has received a few responses to the mailing to lot owners. A few of them were returned because of an outdated address.

 **Unfinished Business:**

* Ken and Sharon met with Hernandez at the cemetery. We discussed what needed to be done to repair the structure so the sign could be back up and protected from the weather. Manuel Hernandez and Ken were both in agreement in how to fix it. Manuel was asked to take care of the repairs and submit a bill for the work. He was also asked to have his crew make sure the limbs were picked up and the cemetery looking nice for Mothers’ Day.

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* Ken reminded us not to lose track of the need for a survey on section five.

 **New Business:**

* Sharon is working on the audit. It needs to be completed by the end of May.

Ken moved to adjourn. Debra seconded the motion. The meeting was adjourned at 4:20PM.

Next meeting June 20, 2022, at the HUB

**Commissioners:**

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**Clerk**