**Mason County Cemetery District One, Regular Meeting, September 20, 2021**

Commissioner Ken VanBuskirk called the meeting to order at 4:12 PM at the HUB Center for seniors in Belfair, WA. Commissioner Debra Braz , Commissioner Jill Loudin, and Clerk Sharon Hankinson were in attendance. Assistant Clerk Paula Grande was excused. COVID 19 guidelines for social distancing were observed.

The minutes for the August 16, 2021 Meeting were read. Debra moved to approve the minutes as read. Jill seconded and the motion passed.

The August treasurer’s report read $21,073.98 in the expense fund and $72,000.00 in the investment fund. Total revenue for August was 259.20.

Jill moved to accept the treasurer’s report. Debra seconded and the motion passed.

Vouchers were presented as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2021-34 | 09/20/21 | August Landscaping | 500.00  | HERNANDEZ LANDSCAPING |
| 2021-35 | 09/20/21 | 08/06/21-09/07/21 | 58.35  | PUD #3 |
| 2021-36 | 09/20/21 | Meeting Room Rental | 40.00  | The HUB Center for Seniors |
|  |  |  |  |  Faith in Action West Sound |
| 2021-37 | 09/20/21 | Replacement of Gazebo roof | 4991.00  | Ron's Roof Repair |
| 2021-38 | 09/20/21 | July, Aug., Sept. Payroll | 1105.16  | SHARON HANKINSON |
| 2021-39 | 09/20/21 | 3rdd qtr 944 | 198.64  | MASON COUNTY TREASURER |
| 2021-40 | 09/20/21 | 3rd qtr L & I | 13.23  | DEPT OF LABOR & INDUSTRIES |

Jill made a motion to pay the vouchers. Debra seconded and the motion passed.

 **Correspondence/Communication:**

* Ken reported the dead tree has been taken down safely. It was taken down on September 12, 2021.
* Ken went to the cemetery on 9/11/2021 and put the flag at half-mast. He noticed another grave that has been overly decorated.

 **Unfinished Business:**

* Sharon will ask Paula how we are coming with getting a bid from the surveyors on locating the pins in Twin Firs #5.
* Ken asked about how to diplomatically handle grave that are not in compliance with the rules.

Spetember 20, 2021 page 2 of 2

 **New Business:**

* Sharon asked the commissioners if we could move the October meeting to 5 PM so Paula could attend. We will discuss the preliminary budget for 2022. Jill moved to hold the October 18 meeting at 5PM. Debra seconded it and the motion passed.

 Next meeting will be at 5PM October 18 at the HUB.

Debra moved to adjourn. Jill seconded the motion. The meeting was adjourned at 4:34PM.

**Commissioners:**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Clerk**