**Mason County Cemetery District One, Regular Meeting, March 21, 2022**

Commissioner Jill Satran-Loudin called the meeting to order at 4:08 PM at the HUB Center for seniors in Belfair, WA. Commissioner Debra Braz , Clerk Sharon Hankinson, and Assistant Clerk Paula Grande were in attendance Commissioner Ken VanBuskirk was excused. The minutes of the February 21, 2022, meeting were read. Debra moved to accept the minutes as read. Jill seconded and the motion passed.

The February treasurer’s report read $26,241.53 in the expense fund and $72,000.00 in the investment fund. Total revenue for February was $215.45.

Debra moved to accept the treasurer’s report. Jill seconded and the motion passed.

Vouchers were presented as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2022-07 | 03/21/22 | 02/04/22-03/08/22 | 62.81  | PUD #3 |
| 2022-08 | 03/21/22 | February Landscaping | 280.00  | HERNANDEZ LANDSCAPING |
| 2022-09 | 03/21/22 | Meeting Room Rental | 40.00  | The HUB Center for Seniors |
|  |  |  |  |  Faith in Action West Sound |
| 2022-10 | 03/21/22 | Jan.Feb.March payroll | 1016.40  | SHARON HANKINSON |
| 2022-11 | 03/21/22 | 1st qtr 944 | 183.60  | MASON COUNTY TREASURER |
| 2022-12 | 03/21/22 | 2021 UI late feees | 75.00  | EMPLOYMENT SECURITY DEPT |
| 2022-13 | 03/21/22 | 2021 WA St Unemp. Ins | 66.72  | EMPLOYMENT SECURITY DEPT |

**Total submitted for vouchers: 1724.53**

Jill made a motion the vouchers be paid. Debbie seconded and the motion passed.

 **Correspondence/Communication:**

* Sharon reported on the Cemetery’s Employment Security account. Paula made several phone calls over the past year trying to get our account activated. We finally were informed we had to open a new account. We now have a new Business License and a new UBI and ESD #s. We have asked for a waiver for the late fees but have not heard back yet.

**Unfinished Business:**

* Sharon let the Commissioners present know Ken had checked on the water faucet near the gazebo. It needed to be adjusted and he took care of it.

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 **New Business:**

* Sharon presented Resolution 02-2022 for acceptance of the maintenance contract with Hernandez. Jill and Debra discussed it. Jill made a motion to accept Resolution 02-2022. Debra seconded and the motion passed.

Jill moved to adjourn. Debra seconded the motion. The meeting was adjourned at 4:27PM.

Next meeting April 18, 2022, at the HUB

**Commissioners:**

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**Clerk**