**Mason County Cemetery District One, Regular Meeting, July 19, 2021**

Commissioner Ken VanBuskirk called the meeting to order at 4:00 PM at the HUB Center for seniors in Belfair, WA. Commissioners Debra Braz, and Jill Loudin, Clerk Sharon Hankinson and Assistant Clerk Paula Grande were in attendance. COVID 19 guidelines for social distancing were observed.

The minutes for the June 21, 2021 Meeting were read. Debra moved to approve the minutes as read. Jill seconded and the motion passed.

The June treasurer’s report read $42,041.84 in the expense fund and $52,000.00 in the investment fund. Total revenue for May was $4,814.72.

Debra moved to accept the treasurer’s report. Jill seconded and the motion passed.

Vouchers were presented as follows:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  |  |  |  | | --- | --- | --- | --- | --- | | 2021-27 | 07/19/21 | June Landscaping | 500.00 | HERNANDEZ LANDSCAPING | | 2021-28 | 07/19/21 | 06/07/21-07/07/21 | 54.82 | PUD #3 | | 2021-29 | 07/19/21 | Meeting Room Rental | 40.00 | The HUB Center for Seniors | |  |  |  |  | Faith in Action West Sound | | 2021-30 | 07/19/21 | Cemetery Dist Audit | 565.50 | Washington State Auditor's Office | |  |  |  |  |
| |  |  |  | | --- | --- | --- | | **Total for submitted vouchers** |  | **1160.32** | | |  | **1914.61** |  |

Jill made a motion to pay the vouchers. Debra seconded and the motion passed.

**Correspondence/Communication:**

* Sharon communicated with Ron’s Roof Repair about the new roof for the gazebo. They will order roofing and let Sharon know when they intend to be at the cemetery working.

**Unfinished Business:**

* Debra brought up the subject of transferring money into the investment fund. After some discussion Debra moved to transfer $20,000 from the expense fund to the investment fund. Jill seconded and it passed.
* Ken brought up the area next to the parking lot (Twin Firs #5). Paula reported she had made contact with a couple survey firms in Shelton. The surveyor who did the original survey is no

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longer in business.Sharonwill have the survey map scanned so it can be emailed to the surveyors for information to get estimates of the cost of surveying.

* Ken asked if we wanted to move the meetings back to the QFC meeting room. The general consensus was to keep them at the HUB for now.

**New Business:**

None

Next meeting will be at 4PM August 16 at the HUB.

Debra moved to adjourn. Jill seconded the motion. The meeting was adjourned at 4:23PM.

**Commissioners:**

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**Clerk**